

NAMI TEXAS COMMITTEES

Executive Committee

Purpose:

The Executive Committee shall consist of the four (4) elected officers of NAMI Texas and two (2) members of the BOD.

The Executive Committee, by concurring consent of at least three (3) members, shall:

- Transact all business referred to it by the Board of Directors provided the action of the committee shall not conflict with that of the Board
- Act in emergencies between meetings of the Board of Directors
- Take recommendations to the Board of Directors on matters of administrations and policy
- Make a full written report of each meeting of the Executive Committee for submission to the Board of Directors for their approval
- Have full responsibility for preparing a program for leadership training
- Approve for Board consideration a proposed budget developed by the Executive Director
- Proofread and provide input on grant submissions

Affiliate Outreach Committee

Purpose:

To assist NAMI Texas in:

- Supporting our Affiliates in their outreach activities
- Planning the Annual Affiliate Presidents Appreciation event

Chair: Karen Garber

Co-chair: Patti Haynes

Audit/Financial Committee

Purpose:

To assist NAMI Texas in:

- The naming of an independent CPA (Certified Public Accountant) auditor who will audit the corporation books and prepare the report for presentation to the Audit Committee, then to the Board of Directors. The Audit should be completed within 120 days following the fiscal year end.
- Making recommendations to the Financial Policies and Procedures Manual
- Making recommendations on the Financial Statements

Chair: Basil Casteleyn Jr

Co-chair: Karen Garber

Bylaws/Governance Committee

Purpose:

- To review the NAMI Texas Bylaws, evaluate the need for revisions on an annual basis, and present recommended changes to the membership for approval.
- To review the NAMI Texas Board Policies and Procedures, evaluate the need for revision on an annual basis, and present recommended changes to the Board of Directors for approval.

Chair: Jackie Shannon

Co-chair: Sharon DeBlanc

Conference Planning Committee

Purpose:

To assist NAMI Texas by

- Planning the annual Conference, including location, logistics, theme, program, and speakers
- Identifying potential exhibitors
- Identifying and soliciting sponsors

Chair: Karen Garber

Co-chair:

NAMI Texas Consumer Council

Purpose:

To assist NAMI Texas in:

- Growing into a more inclusive family where consumers of mental health services are needed and encouraged to provide leadership, guidance, and a helping hand to fellow consumers along the road towards recovery.
- Reaching out to affiliates so they know how to encourage consumer involvement and leadership.

Chair: Rose McCorkle

Co-chair: Alice Clark

Ad Hoc Co-occurring Disorders Committee

Purpose:

- To develop a strategic plan and goals on integrating substance abuse and mental illness within the NAMI Texas Mission and strategic plan
- To educate families and consumers about Co-occurring Disorders

Chair: Joe Powell

Co-chair: Maurice Dutton

Education Committee

Purpose:

To assist NAMI Texas in:

- Meeting the educational needs of individuals with mental illness and their families
- Identifying the training to deliver educational programs identified as meeting these needs
- Reviewing existing curricula as needed
- Reviewing new materials and curricula as needed

Chair: Paula Hendrix

Co-chair: Andy Gibson

Fundraising Committee

Purpose:

To assist NAMI Texas in meeting its short term financial goals by developing and implementing an annual fundraising plan.

Chair: Andrea Hazlitt

Co-chair: John Tatum

Human Resources Committee

Purpose:

To assist NAMI Texas by

- Evaluating HR policies & procedures for NAMI Texas
- Developing an evaluation process for the Executive Director

Chair: Eric Willard

Co-chair: Andrea Hazlitt

Membership Committee

Purpose:

To assist NAMI Texas in:

- Supporting our Affiliates with entering and keeping up with their membership through E-tapestry
- Supporting Affiliate Presidents participation in the Annual Statewide NAMI Texas Membership Drive

Chair: Jody Schulz

Co-chair:

Nominations/Elections

Purpose:

- To identify qualified individuals to nominate for the NAMI Texas Board, as needed
- To identify and recommend a slate of officers to the Board at the NAMI Texas annual meeting
- To make sure the Elections process at the annual NAMI Texas Conference runs smoothly
- To identify individuals to help man the Election Table during the annual NAMI Texas Conference

Chair: John Tatum

Co-chair: David Gibson

Public Policy Committee

Purpose:

To assist NAMI Texas in

- Identifying public policy priorities, especially during legislative sessions
- Provide input to NAMI Texas on an as needed basis on policy issues of concern to our members
- To support our Affiliates in their Public Policy activities and involve them with setting our legislative priorities

Chair: Sharon DeBlanc

Co-chair: Maurice Dutton